# Adventure Impact (AIm) Service Level Agreement

Date	Change	Author	Version
11/10/2024	Published	11	1
09/12/2024	Approved	JC	1

Adventure Plus Service Level Agreement

## What is Adventure Impact (Aim)

Adventure Impact is a part of the outdoor pursuit charity Adventure Plus. Alm offers specialist development programmes for vulnerable young people and those with additional needs, enabling them to discover their potential through experiential outdoor/indoor learning. We work with young people from 8 years old, who are:

- In care or the edge of care
- At risk of exclusion or excluded from school
- Not in education, employment or training
- With physical or learning disabilities or additional needs

The AIm team wants to understand each young person's needs and interests so we can deliver the most appropriate programme for them.

We engage and challenge these young people using weekly sessions in outdoor activities such as archery, canoeing, kayaking, climbing, bushcraft, biking and indoor activities such as gym training, baking, chess/games, Infento and many more, encouraging them to grow in confidence and develop positive aspirations.

We aim to impact children and young people's lives by offering them regular programmes. We believe attending regular sessions at A+ will help to develop routines, independence, self-confidence and social skills.

# <u>Referrals</u>

Prospective referrers need to fill in a referral form on our website: <u>https://www.adventureplus.org.uk/what-we-do/school-groups/sen-outdoors-learning-aim/</u>

The referrer needs to put all the relevant information they have on the student, including if the student is currently suspended/expelled and reasons why.

This form will then be reviewed by the Aim Team to see if a placement at A+ is suitable for the student.

If it is felt that a placement with A+ could be suitable, A+ will invite the student, referrer & parents/carers for a site tour and to meet the AIm Team.

If following the visit, all are in agreement that a placement would be beneficial, the Aim Lead will confirm which days are available.

When dates have been confirmed, the Aim Lead will send a Booking Form which will need to be signed and returned before a placement can begin. <u>Length of placement</u>

Students placements with Aim are usually booked on a term by term basis. This is reviewed before the end of each term and the referrer can extend the placement for the following term if the placement is proving beneficial.

#### Participant Health

The referrer will be sent a Health Form with medical information and next of kin details for the student, which must be fully completed before a placement can begin.

#### **Opening Hours**

Alm offers half day, 10am - 12pm/1pm - 3pm or full day, 10am - 3pm sessions. Students can do up to three sessions with A+ a week.

#### Health and Safety

Adventure Plus is been licensed by the Adventure Activities Licensing Authority & has held a license since the scheme started in 1996.

A+ has Risk Benefit Analysis and Health & Safety documents for all the activities we offer. We also have a whole site risk assessment.

All A+ staff & volunteers who come into contact with young people in our care are carefully screened and subject to the enhanced DBS check.

#### **Equipment**

A+ provides all PPE needed to partake in any outdoor activities we offer. Students need to wear the PPE outlined in the A+ Health & Safety documents for the activities or they will not be allowed to take part.

Alm has spare fleeces, waterproofs, hats, gloves & wellies that students can borrow during their sessions at A+.

#### Participant Behaviour

A+ staff do not receive positive handling training, this is taken into account when a referral is made as to the suitability of A+ for a student.

If a student is in immediate danger themselves or is putting someone else in immediate danger, A+ staff will seek to deescalate the situation. This is done to protect the student and anyone else involved.

Should any physical intervention be needed to resolve the situation, this will be timely, necessary and appropriate to the risk presented by the student.

The Aim Lead will ask for an Incident Report form from the A+ staff involved. This will be discussed with the referrer, student & parent/carer to help prevent any similar situations in future.

Violence or abusive behaviour in any form towards A+ staff or other young people will not be tolerated. Please see 'Termination of Placement' below for further actions.

### Session Cancellations

**Cancellation of a session by A+:** due to inappropriate weather, site safety issues or staff shortages: The Aim Lead will contact the referrer by 9am on the morning of the session to inform them. A+ will always aim to offer an alternative activity/venue. In the rare event that this is not possible, A+ will aim to offer an alternate session date within two weeks of the cancelled session. **Cancellation by the referrer or student:** The referrer or parent/carer must inform A+ if a student will not be attending a session by 9am on the morning of the session. A refund or replacement session cannot be offered.

#### **Reviewing Impact**

The referral form has an 'Expectations of Benefit' section which the referrer will fill in. This will be taken into consideration when planning the student's sessions.

The AIm Team complete a session report with the students at the end of each session, this is shared with the referrer and parents/carers so they can see the progress the student is making.

The Aim Lead will discuss with the referrer at the end of each term if the student is achieving the expectations of benefit.

## **Termination of Placement**

If a student on a placement at A+ ignores the rules set out by the Aim Team, is violent or puts themselves or others in danger, the Alm Lead will inform the referrer and together, put a plan in place to help the student. After a plan has been made, if the student continues to ignore the rules, be violent or puts themselves or others in danger, their place at A+ will be revoked temporarily (the length of this will be discussed with the referrer). If inappropriate behaviour continues after this, then their place will be revoked permanently.